

# OUR ANSWER TO CORONA: THE HYBRID #AeroDays2020

The #AeroDays2020 in the time of COVID will take place under special hygiene and distancing conditions. For this purpose, we are taking precautions and limiting the number of attendees. As organiser of the #AeroDays2020 and in cooperation with BESL Eventagentur GmbH & Co. KG, who operate the Meistersaal Berlin, a detailed hygiene concept has been developed for #AeroDays2020 to make your participation as safe and enjoyable as possible.

The following measures apply to the #AeroDays2020 and will be adjusted if necessary in accordance with official requirements.

You will certainly be curious about the measures we have taken to protect your health and data. We have compiled the most important aspects for you here.

To minimise the risk of infection with COVID-19, we also need your help. Therefore, in the second section you will find an overview of the officially prescribed rules of conduct that all guests, as well as the organisation team, must follow.



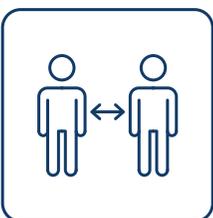
## HYGIENE MEASURES

All contact surfaces of the Meistersaal Berlin, such as door handles or tables, are disinfected regularly, several times a day. Special attention is paid to the disinfection of catering areas and the flying buffet. On site, there is continuous monitoring of the rules of cleaning and conduct. Disinfectants are also provided for participants at numerous stations.



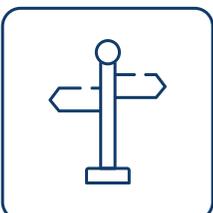
## FACE MASK PROTECTION

A face mask that covers your mouth and nose must be worn on the way into the event rooms, in all public areas outside the event rooms and in the sanitary facilities. If you have forgotten your own face mask, a replacement will be waiting for you at check-in. All staff on site are also instructed to wear face masks.



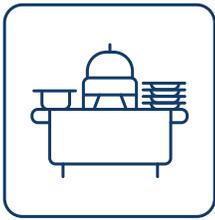
## DISTANCING

At the venue Meistersaal, there is a guaranteed distance of at least 1.5 m between seats. This is achieved by using additional space at the venue, by allowing virtual attendance and by actively limiting the number of attendees. Additionally, the exhibition area and the general traffic areas will be laid out in such a way that social distancing rules can be upheld without any problems.



## GUIDE TO THE EXHIBITION

The flow of foot traffic in the venue will be designed in such a way that participants encounter each other as little as possible when entering and leaving the event location (separate entrances and exits).



## FOOD AND DRINK

In cooperation with the Berlin caterer Gans & Gar, regional and seasonal culinary creations are served individually with high quality. With the flying buffet, the focus is on absolute perfection and detailed elaboration of the small delicacies. A selection of drinks is available at each table and is also served at the table by the local service staff. Great importance is attached to the current hygiene regulations in gastronomy.



## PARTICIPANT MANAGEMENT #AeroDays2020

On site:

- Limitation of the number of guests
- Secure onsite contactless registration
- List of participants for guests and organisation team
- Data security according to GDPR
- Recording of attendance and arrival times of guests and employees
- At the onsite registration, each guest must fill out a contact survey form with a questionnaire on his/her state of health. The questionnaire complies with the current data protection regulations.

## WHAT RULES DO I HAVE TO FOLLOW AS A GUEST of #AeroDays2020?

The #AeroDays2020 should be a benchmark not only for an ideal set-up in COVID times but also for exemplary behaviour of its guests. We therefore ask you to observe the known rules. Thank you.

- Carry your own mouth-nose protective mask and use your mouth-nose protective mask.
- The mouth and nose protector must be worn if several people are present in a room for a long period of time, even if minimum distances are guaranteed.
- Also wear your mask in all designated places (e.g. in the sanitary facilities)
- Obey the known distance rules and ground markings
- Wash your hands regularly and thoroughly
- No shaking hands and no hugs
- Sneeze into the crook of your arm, avoid facing anyone or anything.

- Dispose of personal waste yourself.
- Only those who accept the protection and hygiene regulations are entitled to join the #AeroDays2020 on site.

## WHAT HAPPENS IF THERE IS A SUDDEN CASE OF ILLNESS?

In the unlikely event of a recognisable suspected infection of a person with COVID-19, there is a tested action plan:

- The person is sent directly home.
- In case of an emergency (if not able to act/drive, etc.), an ambulance is called and the person is isolated until then.

With the combination of your considerate behaviour on site and our protective measures, nothing stands in the way of the event being carried out.